

**TRUSTEE’S MEETING**

**7.00 p.m. Tuesday 6th December 2022**

**held at Crawcrook Social Club – Concert Room**

**MINUTES**

1. **Present:**
2. **Apologies in advance:** Barbara Williams, Sue Welch
3. **Did not attend:**
4. **Acceptance of minutes of previous meetings held on 1st November 2022.**
5. **Plan for Crawcrook Park – Park Plans. Hugh Kelly and Kath McCartney also present.**

Originally Gateshead Council requested an asset transfer of the whole of Crawcrook Park. A public consultation was carried out in 2018 and the result and responses to that consultation have shaped Our Villages future aims for the park, bowling green and pavilion. The limiting factor is resources therefore the committee aim to prioritise elements of the park plans to work on in stages. Hugh advised the original report was completed in 2019, however, the opportunity to apply for a large funding grant at the time was missed as the report took longer than expected to be completed.

The trustees outlined their priorities for the park as follows with some elements requiring costing and funding before proceeding:

Installation of CCTV

Removal of unsafe rocks near young children’s play area (Kath to follow up with Peter Bainbridge)

Cut back hedging (action with council was originally planned November 2022). Potentially look to remove and replace the hedging at a future date.

Pavilion & Bowling green asset transfer – require support from council at handover to check all shutters accessible, check windows open, explain heating system, stopcocks, and meter locations.

Bowling green maintenance to infill gulleys and seed – to be completed before April 2023.

Additional fencing around young children’s play equipment

Improve lighting provision in the park

Entrance to community garden from park

Storage unit or solution to replace compound

Potential car park to replace compound once demolished.

Sculpture trail.

Older kid’s play equipment renewal and/or skatepark/pump track.

1. **Graffiti.**
	1. Mural update – Matt has started work on repainting the pavilion shutters including the paint of OV logos. The painting will be completed along with the repairs to the Jubilee mural before Christmas.
	2. Crawcrook Official Graffiti wall – an official graffiti wall will be tested out and if it’s abused will be taken away. The proposed wall will be the West elevation where ‘Our Villages’ is currently painted.
	3. Greenside Skatepark artwork – Matt will carry out the painting once the council have reviewed the risk assessment. Funds leftover from the Jubilee grant will be utilised and workshops to be considered in the spring.
2. **Financial matters:**
	1. Finance report: (LC) – Note financial year 1st December 2021 to 30th November 2022.



* 1. Grant funding opportunities and update: (LC) – Barbour Foundation application submitted November 2022 for community garden funding bid, Barbour have confirmed we’ll receive a decision in January. We can apply for up to £8,050 in lottery funding at present as we received funding for the Jubilee, after April 2023 we’ll be eligible for up to £10,000. Operation payback funding cycle round 4 opens in mid-December, a suitable project to be put forward for funding.
1. **Crawcrook Pavilion & Green – Pavilion Subgroup Lead is Laura Clark**
	1. Update on lease agreement for Pavilion and Green (LC) – Our Villages safeguarding policy and diversity/equality policy has been shared with Zoe Sharatt, we’re still waiting on Gateshead council posting the final version of the partnership and lease agreements before proceeding.
2. **Upcoming Events – Event Subgroup Lead is Chris Beer**
	* 1. Crawcrook Tandoori Charity Night – 23rd January 2023. Chris to produce a poster and put on social media. Printed versions to be put in Crawcrook shops.
		2. Crawcrook Fair 2023 – 5th August 2023 – Chris to arrange initial planning meeting in January 2023, there has already been interest in stall bookings. Potential Emmaville parent’s stall to be considered.
		3. Christmas Lights 2022 feedback – Both events were very successful and the refreshments were well received. Crawcrook in particular had a great turn out. New PA system has been ordered as our equipment is broken.

1. **A.O.B**.:
* Chris read out email from John Neill confirming his wish to stand down as chair and resign as a trustee as he’s moving away from Crawcrook.
* Chris is in discussions with John Niblo about training of level work youth workers. Further information to follow at next meeting.
* Christmas windows to be judged w/c 19th December, Laura to contact Caroline Stoddart to see if she would judge in her capacity as Coop member pioneer. Prizes need to be purchased for 1st, 2nd and 3rd place.
* Stuart commented there has been less litter picking activity recently probably as a result of the colder weather.
1. **Date and time of next meeting(s):**
	* 1. **Next scheduled Trustees meeting.** Tuesday 7th February 2023 at 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club.