 **TRUSTEE’S MEETING**

**7.00 p.m. Tuesday 10th May 2022**

**held in the upstairs Concert Room, Crawcrook Social Club**

**M I N U T E S**

**1**. **Present**: John Forster, Chris Beer, Caroline James, Laura Clark (co-chair), Sue Welch, Stuart Lowerson, Mo Forster (minutes), Helen Haran (co-chair).

**2**. **Apologies in advance**: Barbara Williams, John Neill.

**3. Did not attend**: Derrick Marrs.

**4. Minutes of previous meeting held on 5th April 2022:** These were agreed as a true record. Laura will upload these onto the OV website. **(LC to action).**

**5. Matters arising (not on the main agenda):**

**a) Update on our leaflet promoting local businesses:** This agenda item was deferred to the next meeting.

**6. Financial matters:**

**a) Finance report:** The Treasurer, Laura Clark, presented the report:



**b) Jubilee event lottery funding:** Laura confirmed the funding has been received. People were asked for their ideas as to what it should be spent on. **(All to action).**

**c) Co-op Community Fund – Corporate Page:** Laura confirmed she has set up our OV page which explains who we are. This is the first step in applying for a grant. Laura suggested we could link an activity page to this and advertise for gardeners. Again, ideas are needed as to what the grant could be used for, it cannot be used for council owned property, however, it could be used to support the Community Garden project. Laura has committed to submitting this prior to 29th May 2022. **(LC to action).**

**d) Green event – feedback on event and financials:** Around 100 people attended the event and the feedback on the day from visitors was very positive. The following financial report was prepared by Nick Ball, TWiG treasurer which shows each organisation receives £51.50 from this event.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Money in |  |  | Costs |  |  |  |
| tombola | 51.10 |  | Repair Man | 150.00 | Invoice not yet received. | |
| TWiG | 10.80 |  | Refreshments | 60.00 | paid by Our Villages | |
| Swap | 33.69 |  | Raffle Tickets | 1.60 | paid by Our Villages | |
| Refreshments | 166.01 |  | Banners | 48.28 | paid by Our Villages | |
| Plants | 51.28 |  |  |  |  |  |
| Raffle | 39.00 |  |  |  |  |  |
| donation | 11.00 |  |  |  |  |  |
| Total | 362.88 |  | Total | 259.88 |  |  |
|  |  |  |  |  |  |  |
| Surplus | 103.00 |  |  |  |  |  |
| each org gets | 51.50 |  |  |  |  |  |

**Additional points raised:**

* **Leaf Fund.** It was agreed to purchase litter picking hoops using this fund. **(CJ/BW to action).**
* **Collection tins.** The meeting was informed that Carol will be collecting these tins, therefore, there will be money to bank.
* **Tesco Grant.** It was suggested this is another avenue we can explore for funding. Local Authority restrictions do apply to this. A suggestion was made to site a food waste bin/worm in the park; however, it was agreed this i9dea r4equires further research.

**7. Review of activities:**

**a) Litter Picking:**

1. **Event in Greenside on 2nd July 2022 prior to Banner Tales parade on 9th July 2022:** Following conversations with Diane and April, Caroline informed the meeting both ladies were happy to proceed with this litter pick. It will start at The Folly and work up ending at Greenside Community Centre where refreshments will be served and bags can be left.
2. **An article, including photographs/novelty stories, to be posted on Greenside Residents FB page to encourage volunteers.** Stuart informed the meeting he is having trouble posting to OV pages and that it is a problem which needs resolving. It was agreed this is something which our media expert could look into. **(JN to action).** It was suggested that litter picking equipment could be stored at Café Church for use by the residents of Greenside. **(CJ to action).**

**b) Gardening:**

**1. General update:**

* Sue gave an update on the work that has been undertaken in the park by herself, Judy and another two volunteers, they got a great deal done.
* Sue also presented an idea for the barrier baskets, that was to plant red, white and blue flowers (geraniums and lobelia) for the Queen’s Platinum Jubilee, everyone thought this was a wonderful idea. Stuart suggested yellow and blue flowers be planted representing the colours of the Ukrainian flag, Sue said perhaps yellow and blue pansies could be planted in the tubs. Again, everyone thought this was a good idea.
* Sue requires a further supply of geraniums and will discuss the costs with Laura. **(SW/LC to action).**
* Sue said they were considering going to Emma Hall to tidy up the area, however, it was pointed out that this is the responsibility of another charitable organisation and it was questioned as to why we should take on this additional work.

**2. Advertising for volunteer gardeners on Facebook:** It was agreed the advert would be tagged onto the end of photographs which are posted on FB and other social media platforms. An email is to be sent to all members to ask for help with events and also gardening. **(MF to action).**

**8. Plan for Crawcrook Park:**

**a) MUGA replacement options:** Laura received quotes for the resurfacing of the area and shared the costings with the group. After much discussion and shared ideas, it was agreed the long-term plan needs to be agreed prior to any work going ahead, as this would be more cost effective.

**b) General update:** Helen informed the meeting; the Council are doing some preparatory work prior to the Jubilee picnic and other work will get done after that. In relation to the sewer/drains, the Council have said this is a sizeable job, problems have been found and it needs Zoe to go out on site. It was confirmed we will not be doing anything further until this problem is fixed. A discussion followed and proposed options included the MUGA replacement, seven a-side football pitch, a catering business trialling out of the pavilion. It was agreed the plan, drafted by John N, needs to be filled in identifying our priorities. **(JN/Others to action).** A meeting has been arranged, with the architect, on Tuesday 17th May 2022 at 4.00 p.m., information from this meeting will be shared.

**c) Update on sub-group:** This agenda item was deferred to the next meeting.

**d) Cost of the provision of boxing lessons at the pavilion:** This agenda item was deferred to the next meeting as John N is still awaiting costings.

**Additional discussion points:**

* **The pavilion:** The school nursery asked if they could use this, however, this is not possible. It was suggested we could advertise the opportunity to hire this via posts on social media. Meantime Chris will approach the catering company who is interested in this business opportunity to explore this further. **(CB to action).**
* **The bowling green.** It was suggested we advertise for someone who would be interested/willing to train to use a ride on mower, however, Stuart has a contact who has already expressed an interest and he will follow this up. **(SL to action).**

**9. Murals outside Stobos Fruit Shop and DIY shop:**

**a) Contacting Ryton Comp’s Art Department:** Chris confirmed he has all the entries in from the schools.

**b) General update:** Chris informed the meeting an artist called Matt said he would be willing to paint a mural covering the whole of the pavilion for free. He has already suggested including such topics as corgis, crowns and that he has already completed a couple of rough designs. Chris is to obtain a list of painting materials required for the project. **(CB to action).**

**c) Councillors to be contacted regarding permissions:** Helen confirmed the Council has given their permission for the mural to be painted on the pavilion.

**10. Update on Community Garden:**  Chris gave an update on this project. A designer was brought in and has produced four or five potential designs, this includes how people will enter the garden. The entry would be via a willow arch, to be created, this would not be lockable. There is a further meeting planned, there are no costings as yet.

**11. Update on DWT and Hill 60:** This agenda item was deferred to the next meeting.

**12. Calendar of Events (CoE)**:

**Events listed for May:**

**1) Update on Golf Day - 27th May 2022:** Chris confirmed this event is in hand, there are currently 40 people interested in attending. John N is to be compare and there will be prizes on the day.

**2) Update on Jubilee Picnic – 4th June 2022**: It is disappointing to note that a number of the singers are now not able to make it, neither are the brass brand. The face painter and one food stall have also pulled out. There is currently a question over the attendance of St John’s ambulance, however, John F has completed an on-line course and Chris is a first-aider. Another volunteer has agreed to complete the on-line course, John F is to forward the link to Caroline. **(JF to action)).**

* **Run Tell Hide Leaflet and Citizen’s Aid App:** Caroline confirmed these issues were addressed at a separate meeting, that the leaflet has been read and that the app has been downloaded by the relevant volunteers.
* **Event Plan/Licence:** Mo informed the meeting that we have still not had the go ahead from Gateshead Council, that the whole procedure has been extremely frustrating and very time consuming. Helen is to follow this up. **(HH to action).**
* **Other tasks identified by CJ in CoE**: The following will be completed once we have the go ahead from Gateshead Council.

1. Shop window displays  
2. Stalls  
3. Paperwork  
4. Music  
5. Advertise - social media/Posters/Banners

**3) Consider speaker for AGM:** A couple of names were mentioned, this is to be discussed at the next meeting. A date has been set for the AGM it is to be held on Tuesday 19th July 2022 in the upstairs concert room at Crawcrook Social Club starting at 7.00 p.m. The room is to be booked. **(MF to action).**

**4) Feedback from the Easter Egg Hunt on 16/04/2022**: Everyone agreed this was an outstanding success. Caroline said she had received feedback from several people who said it was much better than in previous years. A big thank you to Rachel and Becky.

**13. Update on the removal of the Bowling Equipment from the pavilion:** It was confirmed this is in hand.

**14. A.O.B**.: Helen and Stuart to arrange litter picking equipment in readiness for an event on Sunday 15th May 2022.

**15. Date and time of next meeting:**

Tuesday 7th June 2022, 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club.