

**TRUSTEE’S MEETING**

**7.00 p.m. Tuesday 7th June 2022**

**held in the upstairs Concert Room, Crawcrook Social Club**

**M I N U T E S**

**1**. **Present**: John Forster, Mo Forster (minutes), John Neill (Chair), Chris Beer, Laura Clark, Sue Welch, Stuart Lowerson.

**2**. **Apologies in advance**: Barbara Williams, Caroline James, Helen Haran.

**3. Did not attend**: Derrick Marrs.

**4. Minutes of previous meeting held on 10th May 2022:** The minutes were agreed as a true record. They will be uploaded to the OV website. (**LC to action).**

**5. Matters arising (not on the main agenda):**

a) John is actively seeking opportunities to engage with and to promote local businesses. Updating the OV leaflet promoting businesses is to be reviewed and updated. **(JN to action).**

**6. Financial matters:**

a) **Finance report:** The Treasurer, Laura Clark, presented the report.



Laura also highlighted a number of key activities in the May finances which included the golf day (£200.50 profit), collection tins (£290.82 received) and Christmas lights payment (£1,490.00 paid).

The Jubilee picnic donations and some of the costs are recorded in the June accounts, however, a number of donations were received on the day totalling £782.71. OV also made £101.10 from the competitions and received £100 from carnival fun fairs as a payment. The event cost OV £1,192 which is covered by the Lottery money, however, £369 of that was spent on a gazebo which is faulty and we hope to be refunded or provided with a replacement. Separately we also made £105 from the wooden chest auction and donations which has been paid to Gateshead Foodbank.

**b) Grant funding opportunities and update:**

* Laura informed the meeting that she has put a bin into the Arnold Clark Community Fund, this is for £1,000 and would be used to pay for deep clean of the pavilion, a repaint of the inside and for shelving units.
* Laura has also put a bid into the Northumbria Police and Crime Commissioner’s “Operation Payback”, this fund is created from money gained through crime and reinvesting it into local communities and community groups. Laura has applied for £5,000; this would be used to pay for a mini pump track for the park. Laura suggested we encourage other organisations to make a bid too.

**c) Greenside skatepark maintenance**: Laura informed the meeting that the skatepark is quite dangerous, there is so much rubbish under this and there are holes in the ramps. She did meet with a representative from the council who confirmed there is money for maintenance and a list was drawn up of areas to be improved. Matt has agreed to do the artwork on the skatepark. We await the council timeline.

**7. Review of activities:**

**a) Litter Picking:**

1. **Stuart posting articles to OV pages.** Stuart informed the meeting he is experiencing difficulties in posting to OV pages, it was agreed he should be given access as an editor on the OV Facebook page. **(HH to action)**
2. **Storing equipment at Café Church:** After some discussion it was agreed to store the litter picking equipment in the pavilion, rather than at Café Church. It can be easily transported, as and when, to Greenside for events and use by residents.

**b) Gardening:**

**1. General update:** Sue gave an update advising the group that planting is still taking place, although the weather has hindered progress. There is still work in hand which includes all the pots and the barrier baskets on the side of the Fox and Hounds. Anne Farrow’s request for money for plants has been agreed.

**2. Email to be sent to all members requesting help with gardening and events:** Mo confirmed she sent an email to all members on 15th May 2022, five people responded to this, they were: Kath McCartney, Allison Lawson (gardening), Audrey Gladstone (events and litter picking) and Angela O’Farrell (gardening, events and litter picking).

**8. Plan for Crawcrook Park:**

 **a) General update, to include:**

* **Updating the plan** **and identifying priorities.** John informed the meeting that he needs Helen’s input with this, that we do need to go back to the drawing board.
* **Update on sub-groups:** A discussion took place and it was agreed the following sub-groups would be formed:
	+ Pavilion – Led by Laura Clark
	+ Events – Led by Chris Beer
	+ Park Plan – Led by John Neill
	+ MUGA – this will be decided at a later date

The people who lead on these groups will build their teams. They will hold meeting and report back to the Trustee’s meetings. The only two sub-groups which will be reported on directly during the Trustee’s meeting are Litter Picking, led by Stuart Lowerson and Gardening, led by Sue Welch. The members were asked to consider any other sub-groups which should be formed.

* **Crawcrook Pavilion plans:** Laura gave an update on the plans, they included:
	+ Graham McDarby has been asked to redraw the plans, the new plan would not include bungalows but a carparking instead.
	+ Not to knock down and rebuild but to keep it and to improve it. Suggesting an undercover canopy or some such to provide shelter for rainy weather.
	+ Asbestos survey has been requested.
	+ Pump track prices are being sought.
	+ Keeping the bowling green and keeping it for activities which will also ensure maintaining green space.
	+ We need to prove we have consulted the public in making the pavilion a usable space.
	+ The creation of toilet cubicles to be explored.
	+ A volunteer engineer has offered to help with the plans.
* **Jubilee mural update:** Chris confirmed this is all in hand.
* **Cost of the provision of boxing lessons at the pavilion:** John will speak with business owner and suggest putting a bid into Operation Payback. **(JN to action).**
* **Update on interested person willing to train to use ride on mower:** Stuart has volunteered to take on this role.

**9. Update on Community Garden:** Laura provided an update; it included the following:

* She and Barbara attended the last meeting with Paddy, unfortunately, the church was not well represented.
* The situation with the land ownership is in hand, part has been sorted, however, there is still more to do.
* Screening off the back of the church, putting sliding doors in.
* Arch from the garden into the park, not locked, plans were shared.
* Having long grass for bees and wild life.
* Put in for Co-op funding for community grant which would be for 2023.
* Quotes being sought by Paddy
* Barbara has approached the Woodland Trust for trees.
* A £1,000 donation was made by AkzoNobel, we need to provide evidence we are spending this before we can ask them for more.
* The group will meet on the last Monday of every month and feedback will be provided by Barbara and or Chris.

**10. Update on DWT and Hill 60 (this item was deferred from last month’s meeting): (BW).** Barbara confirmed that Amanda Bell has said she will be pleased to speak to a meeting. We need to arrange a date(s) and get back to her.

**11. Calendar of Events (CoE)**:

 **a)** **Events listed for June:**

**1) Feedback from Golf Day - 27th May 2022:** Everyone agreed this was a great day, that it went really well. Chris was congratulated on a job well done! It was agreed this will become an annual event and will be held during the month of May.

**2) Feedback from Jubilee Picnic – 4th June 2022**: This was discussed and it was agreed this was an amazing day. Feedback was very positive from those who attended. Congratulations were given to Chris for organising this event and to Mo for completing all the necessary documentation.

**3) AGM actions required as outlined in the CoE:**

**1. Set date**. Date confirmed as 19th July 2022
**2. Advertise date 28 days ahead**: This will be advertised on social media **(JN to action)** and an email will be sent to all members **(MF to action).**
**3. Accounts**: Laura confirmed these are in hand.
**4. Financial report:** Laura is to speak with Caroline. **(LC to action).**

**5. Book venue:** Mo confirmed the upstairs concert room of Crawcrook Social club has been booked.

**6. Organise talk**: Amanda Bell from DWT to be invited to speak. Barbara to be asked to contact her. **(MF to action).** It was also suggested Mike the Bee Keeper would be an interesting person to give talk.
**7. Refreshments:** It was agreed no refreshments would be provided; the bar downstairs would be open if anyone wanted to bring a drink up to the concert room.
**8. Review objects:** It was thought this might not be necessary:
**9. Review wording of the Constitution:** It was suggested that some time ago it was agreed that we would not change the wording.

**4) Prepare for Autumn Fair Greenside, actions required as outline in the CoE:**

**1. Set date:** Date confirmed as 24th September 2022.
In respect of items 2 – 8, Laura will speak with Caroline. **(LC to action)**

2. Advertise for stalls
3. Speak to school before end of term
4. Prepare and man our stalls
5. Raffle
6. Tombola
7. Refreshments
8. Volunteers

**12. Update on the removal of the Bowling Equipment from the pavilion:** This has now been completed.

**13. A.O.B**.:

* **Potential Quiz/Bonkers Bingo night:** These two events were suggested and discussed and everyone agreed it would be a good idea to trial them. They could be held in the upstairs concert room of Crawcrook Social Club and run on a quarterly basis. Chris knows a lady who organises Bonkers Bingo and he will meet with her and ask her to contact Laura. **(CB to action).** John N agreed to lead the quiz. Dates to be agreed.
* **Love Parks:** Keep Britain Tidy 27th July – 5th August 2022. It was agreed we should hold an event to showcase OV’s work. Details to be agreed.
* **Christmas Lights:** This is deferred until the next meeting.
* **Badger Club:** Chris shared his recent experience of assisting a badger, he called someone, a volunteer from Durham County Badger Group who came out, despite it being a Sunday, and was able to set the badger free. Chris asked if we could make a donation to this group. This was agreed. It was also suggested she may be willing to give a talk at the AGM. **(CB to action).**

**14. Date and time of next meeting(s):**

**Trustees meeting:**

**AGM:** Tuesday 19th July 2022 at 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club.

**Short Trustees meeting:** Tuesday 2nd August 2022 at 7.00 p.m. – 7.30 p.m. followed by Love Parks event at 7.30 p.m.

**Full Trustees meeting:** Tuesday 6th September 2022 at 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club